

WSQ Design for Visual Collaterals - Level 3 (Adobe InDesign)

Course Duration	16.5 Hours	Course Fee	Full Fee: \$520	Subsidy & Nett Fees	Please refer to page 2	Mode of Training	Classroom
Certification	Successful trainees will receive a Statement of Attainment (SOA) issued by SkillsFuture Singapore						
Pre-requisites	<ul style="list-style-type: none"> • Basic computer knowledge is a must. 						
Entry Requirement	<ul style="list-style-type: none"> • Speak, listen and read English at a proficiency level not lower than WPL Level 5, and manipulate numbers not lower than WPN Level 5 • Minimal education qualification is at least 1 GCE 'A' level pass or 1 GCE 'O' level pass or 1 GCE 'N' level or National ITE certificate (Nitec) or equivalent • Ability to do typing 						
Course Objective	At end of course, learners will be able to apply techniques for page layout designs that gives you pixel-perfect control over design and typography, that is used for commercial multi-page documents.						

Course Content:

- Section 1: Design briefs and specifications
 - How to interpret design specifications and briefs to identify project requirements
 - Method of collating information
 - Method of clarifications and address project requirements with stakeholders
 - Basic 2D graphics techniques and principles
 - Various types of resources for producing illustrations and graphics
 - Various functions of illustration and graphics
 - Software skills: workspace, working with pages
- Section 2: Generate visual collaterals
 - Methods in generating creative ideas and concepts using design and drawing skills
 - Methods and procedure to customise design software to suit for production and technical requirements
 - Methods to develop visual collaterals digitally
 - Software skills: working with objects and text
- Section 3: Visual collaterals finishing technique
 - Criteria and process to evaluate finished collaterals
 - Adhere and modification to format accordance to project requirements
 - Identify drawing conventions and specification to finalise drawing
 - Software skills: working with colour, and graphics, tables

Effective Form: 24/03/2025

- Section 4: Prepare drawing as per production and workplace requirements
 - Draft drawing for production as per production standards and procedures
 - Check drawings to ensure compliances are being adhered
 - Software skills: working with export functions

Assessment:

Written Assessment (Short Answer Questions)

Practical Assessment

Subsidy

WSQ Design for Visual Collaterals – Level 3 TGS-2020505772			
Category of Individuals			
	Singapore Citizens and Singapore Permanent Residents	Employer-sponsored and self-sponsored Singapore Citizens aged 40 years old and above	SME-sponsored local employees (i.e. Singapore Citizens and Singapore Permanent Residents)
	Funding Source		
	SkillsFuture Funding (Baseline)	SkillsFuture Mid-career Enhanced Subsidy	SkillsFuture Enhanced Training Support for SMEs
Course Fee	\$520.00	\$520.00	\$520.00
SkillsFuture Funding	\$260.00	\$364.00	\$364.00
Total Nett Fee	\$260.00	\$156.00	\$156.00
GST (9% x \$520)	\$46.80	\$46.80	\$46.80
Total Fee Payable to Genetic Computer School	\$306.80	\$202.80	\$202.80
Age Group	SC 21-39 years old and PR	SC 40 years old and above	Small Medium Enterprise

Eligible for Claim Period: 15 Sep 2020 - 14 Sep 2026

Please refer to the below link for the Refund Table for SkillsFuture Courses:

<https://www.genetic.edu.sg/refund-for-skillsfuture-courses/>

Participant need to pass the test to get subsidy

SSG Advice:

Student must achieve 75% course attendance, and also pass the assessment to be eligible for SSG Funding.

All Singaporean aged 25 and above can use their \$500 SkillsFuture Credit to pay for a wide range of approved skills-related courses.

PSEA Funding is available for student aged 18-30 Years old (Please Call PSEA Hotline 62600777 to check your balance).

We are pleased to share the following information on the new PSEA Ad Hoc Withdrawal FormSG Application:

- Using only own PSEA: <http://go.gov.sg/psea-withdrawal-tp>
- Using Sibling's PSEA: <http://go.gov.sg/psea-withdrawal-tps>


NTUC members can enjoy 50% *unfunded course fees support for up to \$250 each year when sign up for courses supported under UTAP. NTUC members aged 40 and above will get increased funding support from \$250 to \$500.

*unfunded course fees refer to the balance course fee payable after applicable government subsidies

To find out more on the UTAP funding, support validity period and submission for UTAP claim, please visit <https://www.genetic.edu.sg/utap-funding/>. T&C apply.

Reminder to all learners:-

- Bring a thumbdrive
- Bring a sweater as it might be cold
- Bring stationeries – highlighter, pens



Visual, Audio, Creative Content Professionals Association (Singapore)

The Visual, Audio, Creative Content Professionals Association (Singapore), was formed in July 2021 to represent visual, audio, production, and creative content professionals and advance VICPA members' professional interests and work prospects. VICPA also provides guidance on fair standards and good practices as well as resources, work advisory, and business networking to safeguard and support the careers of freelance and self-employed creative professionals. In supporting VICPA members with skills deepening programmes such as the courses offer by Genetic Computer School, VICPA members enjoy lower course fees through the Union Training Assistance Programme (UTAP) which provides 50% subsidy of the balance unfunded course fee, up to \$250 per calendar year. Between 1 July 2020 to 31 December 2025, VICPA members aged 40 years and above will enjoy higher funding support up to \$500 per calendar year, capped at 50% of unfunded course fee. To be a VICPA member, simply sign up as at www.ntuc.co/VICPA. Please select 'VICPA' under the field for Company Name.

Visit www.vicpa.org.sg, www.instagram.com/vicpasg and www.facebook.com/vicpasingapore for more information.

Effective Form: 24/03/2025