

# International Higher Diploma in Business Information Technology

## Introduction

International Higher Diploma in Business Information Technology is designed to equip you with strong knowledge of IT with business management to suit you to work in modern business environment. The area of study includes HR management, business strategy, marketing, IT project management, operating systems, GUI design, professional ethics and security issues in business environment.

## Course Objectives

This higher diploma course will give you:

- a starting career in management and pathway to be a business leader in modern economy
- an understanding in managing human resources and talent management
- knowledge and skills in strategic management
- an understanding of operating systems and user interface designs
- an understanding of marketing

## Modules

- Professional Ethics and Security
- Graphical User Interface Design
- IT Project Management
- Operating Systems
- Human Resource Management
- Business Strategy
- Marketing
- Project

For the detailed description of modules please visit our website at [www.genetic.edu.sg](http://www.genetic.edu.sg)

## Entry Requirements

- Age: 17
- Academic
  - GCE "A" Level or
  - 12 years of General Education or equivalent or
  - International Diploma BC/SD/WD (awarded by Genetic)
- Language
  - Grade C6 at GCE O level English or equivalent or
  - IELTS 5.5 or TOEFL 525 (Paper base) or 196 (Computer Base)

## Course Duration

- 12 Months

## Completion Criteria

- Minimum 75% attendance for Local/ PR & Non-Student Pass Holders
- Minimum 90% attendance for International Student
- Must pass all the examinations and assessments for all modules

## Course Type

- Full Time

## Intake

- Please visit our website for the intake dates

## Certification

- Upon completion of this course, students will be awarded with Genetic Computer School International Higher Diploma in Business Information Technology.

## Teacher-Student Ratio

- The average Teacher-Student Ratio for the school is 1:25 and this ensures that the learning experiences of the students are its optimum level.

## Modes of Payment

- The modes of payment available are cash, cheque, cashier's order, Telegraphic Transfer or Bank Transfer, PSEA.

## Fee Protection Scheme

- GCS adopts Insurance Scheme for all its students and engages the service of the LONPAC Insurance BHD in compliance with the fee protection scheme of EduTrust. For more information on FPS please refer to our website at [www.genetic.edu.sg](http://www.genetic.edu.sg)



## Course Fee

- The course fees are due and is payable in 2 instalment payments
- All fees are subject to prevailing GST of 9%

Application Fee – (Non-Refundable)  
Local students – SGD 50  
International students – SGD 150

## Miscellaneous Fee

For the detailed information on the miscellaneous fees please refer to our website.

Note: Miscellaneous Fees refer to any non-compulsory and non-standard fees which the student will pay only when necessary or applicable. Such fees are normally collected on an ad hoc basis by the GCS when the need arises.

<b>International Higher Diploma in Business Information Technology</b>	<b>Local Student (For Foreigner/PR/Employment Pass and other passes)</b>	<b>International Student (Require Student Pass)</b>
	Amount SGD	Amount SGD
Course Fee	7,000	7,000
Administrative Fee	1,650	1,650
FPS Processing Fee	150	150
<b>Total</b>	<b>8,800</b>	<b>8,800</b>

## Payment Schedule

<b>International Higher Diploma in Business Information Technology</b>	<b>Local Student (For Foreigner/PR/Employment Pass and other passes)</b>	<b>International Student (Require Student Pass)</b>
Application Fee (Upon Registration)	50	150
1st Term (6 Months)	4,400	4,400
2nd Term (6 Months)	4,400	4,400
<b>Total</b>	<b>8,850</b>	<b>8,950</b>

## How to Apply?

Applicants can apply through our website ([www.genetic.edu.sg](http://www.genetic.edu.sg)) or call our programme consultant for more information of the course.

You can also e-mail us at [info@genetic.edu.sg](mailto:info@genetic.edu.sg)

### Notes:

- Minimum number of students that is required before a class commences: 5
- Waiting period (from the time a student signs up until the time a decision is made by the PEI whether the class would commence): 2 weeks before the course commencement date